

**FOXBORO RECREATION**  
Chapel Meeting House  
56 Mill St.  
40 South Street (mailing address)  
Foxboro, MA 02035

**2019 Rental Agreement  
Rules and Regulations**

Name of Individual \_\_\_\_\_

Address: \_\_\_\_\_

Email Address \_\_\_\_\_ Cell Tel # \_\_\_\_\_

Person On Site Contact # \_\_\_\_\_

Name of Organization \_\_\_\_\_ Business Telephone \_\_\_\_\_

Authorized Representative \_\_\_\_\_ Person on Site Contact # \_\_\_\_\_

Address \_\_\_\_\_  
Street Town State Zip Code

Email Address or Website: \_\_\_\_\_

**Date of Rental** \_\_\_\_\_ **Number of People Attending** \_\_\_\_\_ ( **Note: Capacity Chapel =60**)

Purpose of Event \_\_\_\_\_

Event Time \_\_\_\_\_

**Type of Entertainment** \_\_\_\_\_

Provide brief explanation (live music, performers, etc.) **Please Note NO FOG MACHINES**

Available Amenities (extra charge):

Fire Pit Times \_\_\_\_\_ \$25 (call Fire Dept morning of event)

Comments: \_\_\_\_\_

I hereby agree that shall to the maximum extent permitted by law, indemnify and save harmless the Town of Foxborough, its officers, agents and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands losses, costs and expenses (including reasonable attorney's fees) that may arise out of or in connection with Lessee's lease or use of the Town of Foxborough for any damage to its real or personal property that occurs in conjunction with the lease or use of the Cocasset River Recreation area by Lessee, unless the damage is caused by the Town of Foxboro's gross negligence or willful misconduct. *Also, by signing below I acknowledge that I have read and agreed to the rules and regulations of renting Chapel Meeting House.*

\_\_\_\_\_  
Signature of Authorized Agent of Organization/Family/Individual Date Print Name

Recreation Director/ Coordinator \_\_\_\_\_  
Signature of Approval Date

**Fees:** \_\_\_\_\_  
Total Security Deposit  
(Required for reserving date) (To be returned 2 weeks after event with a copy of both the front & back of cashed security check)

**\*\*PLEASE NOTE:** Your security deposit will be cashed along with your rental check. In order to be reimbursed for your security deposit, please send a copy of both the front & back of your cashed security check. Reimbursements may take up to 4 weeks and will be mailed directly to you.

# Chapel Meeting House Policy

2019

The Foxboro Recreation Department allows the Chapel Meeting House to be available for use on the following basis:

- The Chapel Meeting House 2018 Season rental fee structure:
  - Private or business use: \$50 per hour with 4 hour Min.
  - Non-profit groups: Fee of \$25 per use. This applies to 3 calendar uses at maximum 3 hours per use. Any additional requests will result in a mandatory \$50 per use fee.  
Non-profit rates are applicable to **Foxboro Non Profit Groups ONLY**. Upon applying for this rate you will need to provide proof of your **501C** paperwork indicating a Foxboro address.
  - If the Meeting House is used in conjunction with the CRRA Recreation Hall & Pool, fee will be specified by the Rec. Dept.
- A \$200 refundable security deposit is required of ALL groups at time of booking. It must be submitted as a separate check with the rest of the registration materials to secure your meeting time upon the approval of the use request. All checks are made payable to: "Foxboro Recreation", and sent to: Foxboro Rec. Dept., 40 South St., Foxboro, MA 02035.
- The code to the Chapel Meeting House will be given prior to the event date. You will be given the combination to the door by Rec. Dept. At the conclusion of your function, you will lock the door after you have cleaned up, turned out the lights, and take the trash out.
- The Chapel Meeting House must be returned to original set-up upon leaving.
- Heat must be turned down to 60° or A/C turned off.
- **PLEASE LEAVE NO FOOD ITEMS IN THE REFRIGERATOR**
- **No alcoholic beverages may be served at any event held at the Chapel Meeting House.**  
**Smoking is prohibited from all town property including this building and its grounds.**
- Clean up and removal of all trash in both the Chapel and restrooms is the responsibility of the applicant. Trash cans with trash bags are provided. There is a dumpster for your use located in the parking lot. The key to the dumpster is in the right hand top drawer in the kitchen, next to the sink. Should you lose the dumpster key, there is a \$25 replacement charge
- No tape, nails or tacks may be used on the Chapel walls for decoration or display purposes.
- Smoking is not allowed in the Meeting House. The use of flammable materials or candles is prohibited.
- Any damage or loss resulting from the use of the facility or to equipment will be determined by the Recreation Department.
- All repairs, replacement of damaged materials, or loss to the facility will be the responsibility of the applicant will be done at the expense of the applicant.
- All use requests must be submitted by persons 21 years or older, with a valid driver's license.
- Facility use must not interfere with or disrupt the programs, activities and normal operations carried on Recreation Dept. staff or volunteers, property or patrons, and must not violate any local, state or federal laws.

Your signature indicates that you have read and agree to the policies stated above.

Signature of Authorized Agent/Individual \_\_\_\_\_ Date \_\_\_\_\_

Signature of Recreation Director/Coordinator \_\_\_\_\_ Date \_\_\_\_\_

A copy of this agreement along with copies of rental & security checks will be returned to you, and the original kept on file.

TOWN OF FOXBOROUGH  
**Indemnification Agreement**

For and in consideration of the use the premises located at the CHAPEL MEETING HOUSE,  
located at 56 MILL ST, Foxboro, MA, (the "Premises"), and other good and valuable consideration, the  
payment, receipt and sufficiency of which is hereby acknowledged,

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Tel. No. \_\_\_\_\_  
Organization: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
Address: \_\_\_\_\_

(hereinafter the "Applicant") hereby agrees to indemnify and save harmless the Town of Foxborough, and all their past, present and future officers, officials, agents, servants, employees, attorneys and their respective predecessors, successors, assigns, heirs, next of kin, executors and administrators hereinafter collectively referenced as the (the "Town") against any and all injury, loss or damage and any and all claims for injury, loss or damage, of whatever nature caused by or resulting from, or claimed to have been caused by or to have resulted from any act, omission or negligence of the Applicant or anyone claiming under the Applicant (including, but without limitation officers, agents, servants, invitees, guests, students, volunteers, of the Applicant and employees and contractors of the Applicant), at or about the Premises.

This indemnity and hold harmless agreement shall include indemnity against all costs, expenses and liabilities incurred in connection with any such injury, loss or damage or any such claim, or a proceeding brought thereon or the defense thereof. If the Applicant or anyone claiming under the Applicant or the whole or any part of the property of the Applicant or anyone claiming under the Applicant shall be injured, lost or damaged by theft, fire or steam or in any other way or manner, no part of said injury, loss or damage is to be borne by the Town or its agents unless solely caused by the gross negligence or willful misconduct of the Town.

Applicant shall, at its own cost and expense, with counsel approved by the Town defend any and all suits and actions (just or unjust) which may be brought against the Town or in which the Town may be impleaded with others upon any such above-mentioned matter, claim or claims, unless such other suit or action is the direct result of Town's negligence. The Applicant agrees that it shall not file any claim, complaint, charge or lawsuit against the Town for any matter, claim or incident, known or unknown, which occurs or arises out of Applicant's use of the Premises.

APPLICANT

Date: \_\_\_\_\_ By: \_\_\_\_\_ (Applicant)  
\_\_\_\_\_ (Title)

TOWN OF FOXBOROUGH

Date: \_\_\_\_\_ By: \_\_\_\_\_  
(Duly authorized signature)