FOXBORO RECREATION

Chapel Meeting House
56 Mill St.
40 South Street (mailing address)
Foxboro, MA 02035

2017 Rental Agreement Rules and Regulations

Name of Individual				
Address:				
Email Address	il AddressCell Tel #			
Person On Site Contact #				
Name of Organization		Business Tel	Business Telephone	
Authorized Representative		Person on Sit	_ Person on Site Contact #	
AddressStreet	Town	State	Zip Code	
Email Address or Website :			_p	
		Number of People Attending		y Chapel =60)
Purpose of Event				_
Event Time	·			
Type of Entertainment				-
Provide brief explanation	n (live music, performers, etc.)	Please Note NO F	OG MACHINES	
Available Amenities (extra charg	e): please check off Swimming Pool_			
Hall Tim	es Fire Pit Time	es (d	call Fire Dept morning o	of event)
Comments:				-
I hereby agree that shall to the maximum e and against any and all damages, liabilities arise out of or in connection with Lessee's lease or use of the Cocasset River Recreat Also, by signing below I acknowledge that I	, actions, suits, proceedings, claims, den ease or use of the Town of Foxborough ion area by Lessee, unless the damage	nands losses, costs and exp for any damage to its real o is caused by the Town of Fo	penses (including reasona r personal property that o exborough's gross negligi	able attorney's fees) that moccurs in conjunction with the
Signature of Authorized Agent of Organ	nization/Family/Individual E	oate	Print Name	
Recreation Director/ Coordinator				
	Signature of Approval	Date		
	Security Deposit rned 2 weeks after event with a copy of nt & back of cashed security check)			

**PLEASE NOTE: Your security deposit will be cashed along with your rental check. In order to be reimbursed for your security deposit, please send a copy of both the front & back of your cashed security check. Reimbursements take 2 weeks and will be mailed directly to you.

Revised 01/19/17

Chapel Meeting House Policy

2017 Season

The Foxboro Recreation Department allows the Chapel Meeting House to be available for use on the following basis:

- The Chapel Meeting House 2016 Season rental fee structure:
 - Private or business use: \$50 Hrly with 4 Hr Min.
 - Foxboro Scout groups: \$25 per rental. If the rental becomes long term (5 or more), the group may opt to provide an in-kind service project or purchase for the property that has the equivalent value, so long as the project & time frame are agreed upon ahead of time via a letter of intent.
 - Non-profit groups: Donation of \$25 per use. This applies to 3 calendar uses at maximum 3 hours per use. Any additional requests will result in a mandatory \$50 per use fee.

Non-profit rates are applicable to **Foxboro Non Profit Groups ONLY**. Upon applying for this rate you will need to provide proof of your **501C** paperwork indicating a Foxboro address.

- If the Meeting House is used in conjunction with the CRRA Recreation Hall & Pool, fee will be specified by the Rec. Dept.
- A \$200 refundable security deposit is required of ALL groups, in addition to any rental fees, at time of booking. It must be submitted as a separate check with the rest of the registration materials to secure your meeting time upon the approval of the use request. All checks are made payable to: "Foxboro Recreation", and sent to: Foxboro Rec. Dept., 40 South St., Foxboro, MA 02035.
- The key to the Chapel Meeting House will be located in a security box attached to the outside front of the building. You will be given the combination to this security box by Rec. Dept. At the conclusion of your function, you will replace the key in the security box after you have cleaned up, turned out the lights, and locked up the building. If the key is not returned, you will be billed \$200 for lock and key replacement.
- The Chapel Meeting House must be returned to original set-up upon leaving.
- Heat must be turned down to 60° or A/C turned off.
- PLEASE LEAVE NO FOOD ITEMS IN THE REFRIGERATOR
- No alcoholic beverages may be served at any event held at the Chapel Meeting House.
 Smoking is prohibited from inside the Chapel
- Clean up and removal of all trash in both the Chapel and restrooms is the responsibility of the applicant. Trash cans with trash bags are provided. There is a dumpster for your use located in the parking lot. The key to the dumpster is in the right hand top drawer in the kitchen, next to the sink. Should you lose the dumpster key, there is a \$25 replacement charge

No open fires are allowed without a permit. Use of the fire pit is available under the rental agreement if available. The Foxboro Fire Dept. must be notified the morning of your event. You are not allowed to bring in firewood. The surrounding area should provide an adequate supply. In the event of rain, you may bring dry firewood with you provided you take back what you don't use.

- · No tape, nails or tacks may be used on the Chapel walls for decoration or display purposes.
- Smoking is not allowed in the Meeting House. The use of flammable materials or candles is prohibited.
- Any damage or loss resulting from the use of the facility or to equipment will be determined by the Recreation Department.
- All repairs, replacement of damaged materials, or loss to the facility will be the responsibility of the applicant will be done at the expense of the applicant.
- The Recreation Department will advise the applicant if they must notify the Police or Fire Department for their use of the facility.
- All use requests must be submitted by persons 21 years or older, with a valid driver's license.
- Facility use must not interfere with or disrupt the programs, activities and normal operations carried on Recreation Dept. staff or volunteers, property or patrons, and must not violate any local, state or federal laws.

Your signature indicates that you have read and agree to the policies stated above.

Signature of Authorized Agent/Individual	Date
Signature of Recreation Director/Coordinator	Date

A copy of this agreement along with copies of rental & security checks will be returned to you, and the original kept on file.

Revised 3/16/16 Page 2 of 3

TOWN OF FOXBOROUGH **Indemnification Agreement**

For and in consideration of the use the premises located at the <u>CHAPEL MEETING HOUSE</u>, <u>located at 56 MILL ST</u>, Foxborough, MA, (the "Premises"), and other good and valuable consideration, the payment, receipt and sufficiency of which is hereby acknowledged,

Name:	
Address:	Tel. No.
Organization:	Tel. No.:
Address:	

(hereinafter the "Applicant") hereby agrees to indemnify and save harmless the Town of Foxborough, and all their past, present and future officers, officials, agents, servants, employees, attorneys and their respective predecessors, successors, assigns, heirs, next of kin, executors and administrators hereinafter collectively referenced as the (the "Town") against any and all injury, loss or damage and any and all claims for injury, loss or damage, of whatever nature caused by or resulting from, or claimed to have been caused by or to have resulted from any act, omission or negligence of the Applicant or anyone claiming under the Applicant (including, but without limitation officers, agents, servants, invitees, guests, students, volunteers, of the Applicant and employees and contractors of the Applicant), at or about the Premises.

This indemnity and hold harmless agreement shall include indemnity against all costs, expenses and liabilities incurred in connection with any such injury, loss or damage or any such claim, or an proceeding brought thereon or the defense thereof. If the Applicant or anyone claiming under the Applicant or the whole or any part of the property of the Applicant or anyone claiming under the Applicant shall be injured, lost or damaged by theft, fire or steam or in any other way or manner, no part of said injury, loss or damage is to be borne by the Town or its agents unless solely caused by the gross negligence or willful misconduct of the Town.

Applicant shall, at its own cost and expense, with counsel approved by the Town defend any and all suits and actions (just or unjust) which may be brought against the Town or in which the Town may be impleaded with others upon any such above-mentioned matter, claim or claims, unless such other suit or action is the direct result of Town's negligence. The Applicant agrees that it shall not file any claim, complaint, charge or lawsuit against the Town for any matter, claim or incident, known or unknown, which occurs or arises out of Applicant's use of the Premises.

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Date:	By:	(Applicant) (Title)
	TOWN OF FOXBOROUG	БН
Date:	By:(duly authorized signature)	

APPLICANT