

FOXBORO RECREATION
CRRRA Recreation Hall
68 Mill Street
40 South Street (mailing address)
Foxboro, MA 02035
2025 Rental Agreement

Name of Individual _____

Address _____

Email Address _____ Cell number _____

Person on Site Contact# _____

Name of Organization: _____ Business Telephone: _____

Authorized Representative _____ Person on Site Contact Telephone _____

Address _____

Street

Town

State

Zip Code

Email Address or Website: _____

Facility/Facilities _____ **Date of Rental** _____ **Number of Attendees** _____

Capacity of Hall: 60 seated guests; 150 guests without tables and chairs **Kitchen:** 5 guests **Pool:** 50 guests

Purpose of Event _____

Event Time- _____

Type of Entertainment _____

Provide brief explanation (live music, performers, etc.)

Comments: _____

I hereby agree that shall to the maximum extent permitted by law, indemnify and save harmless the Town of Foxborough, its officers, agents and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands losses, costs and expenses (including reasonable attorney's fees) that may arise out of or in connection with Lessee's lease or use of the Town of Foxborough for any damage to its real or personal property that occurs in conjunction with the lease or use of the Cocasset River Recreation area by Lessee, unless the damage is caused by the Town of Foxborough's gross negligence or willful misconduct. Also, by signing below I acknowledge that I have read and agreed to the rules and regulations of renting Cocasset River Recreation Area.

Signature of Authorized Agent of Organization/Family/Individual

Date

Print Name

Recreation Director/Coordinator _____

Signature of Approval

Date

All checks should be made payable to Foxboro Recreation

Fees: _____

Total

Security Deposit

(Required for reservation date)

****PLEASE NOTE:** Your security deposit will be cashed along with your rental check. In order to be reimbursed for your security deposit, please send a copy of both the front & back of your cashed security check. Reimbursements may take up to 4 weeks and will be mailed directly to you.

FOXBORO RECREATION
CRRRA Recreation Hall
2025 FACILITY USE POLICY

**The Foxboro Recreation Department allows the CRRRA Recreation Hall
to be available for use on the following basis:**

- All individuals and organizations requesting the private use of the CRRRA Hall, Kitchen and Pool shall complete an application & submit the proper rental fee and security deposit (separate check).
- A \$220 refundable security deposit is required of ALL groups at time of booking. It must be submitted as a separate check with the rest of the registration materials to secure your meeting time upon the approval of the use request. All checks are made payable to: "Foxboro Recreation", and sent to: Foxboro Rec. Dept., 40 South St., Foxboro, MA 02035.* see fee schedule below
- If the Meeting House is used in conjunction with the CRRRA Hall, Kitchen and Pool fee will be specified by the Rec. Dept.
- Refunds for cancellations will be allowed when cancellations are made in writing. A \$25.00 administrative fee will be charged upon cancellation, cancellations 1 week or less before event will result in no refunds
- The code to the CRRRA Hall, Kitchen and Pool will be given prior to the event date. At the conclusion of your function, you will lock the door after you have cleaned up, turned out the lights, and take the trash out.
- The CRRRA Hall, Kitchen and Pool Area must be returned to original set-up upon leaving.
- Heat must be turned down to 65° or A/C turned off.
- All doors & windows must be shut & locked, all lights turned off and all doors locked
- **PLEASE LEAVE NO FOOD ITEMS IN THE REFRIGERATOR**
- **No alcoholic beverages may be served at any event held at the CRRRA Hall, Kitchen and Pool.**
- **Smoking and/or vaping is prohibited from all town property including this building and its grounds. The use of flammable materials or candles is prohibited.**
- Clean up and removal of all trash in at the CRRRA Hall, Kitchen and Pool and restrooms is the responsibility of the applicant. Trash cans with trash bags are provided. There is a dumpster for your use located in the parking lot.
- No tape, nails or tacks may be used on the CRRRA Hall, Kitchen and Pool walls for decoration or display purposes.
- Applicant shall be responsible for the care and safe keeping of Town property and equipment at all times. This includes the outdoor toys.
- No glass containers or food allowed at pool.
- Kitchen may be used for serving only, unless a permit is acquired. Applicant is responsible for any food permits.
- Any damage or loss resulting from the use of the facility or to equipment will be determined by the Recreation Department.
- All repairs, replacement of damaged materials, or loss to the facility will be the responsibility of the applicant will be done at the expense of the applicant.
- All use requests must be submitted by persons 21 years or older, with a valid driver's license.
- Special conditions to this agreement, as agreed upon by the Recreation Director, and approved by the Rec Board and Applicant, may apply.
- Facility use must not interfere with or disrupt the programs, activities and normal operations carried on Recreation Dept. staff or volunteers, property or patrons, and must not violate any local, state or federal laws.
- Failure to follow these procedures may result in the potential loss of your date, loss of security deposit or future rental privileges.

Your signature indicates that you have read and agree to the policies stated above.

Signature of Authorized Agent/Individual _____ Date _____

Signature of Recreation Director/Coordinator _____ Date _____

A copy of this agreement along with copies of rental & security checks will be returned to you, and the original kept on file.

FOXBORO RECREATION
CRRA Recreation Hall
FEE SCHEDULE

<u>2025 Rate Structure:</u>	<u>Rental Rates</u>	<u>Security Deposit</u>
Recreation Hall	\$65.00 per hour (4 hour min)	\$220.00
Kitchen	\$65.00 per hour (4 hour min)	\$220.00
Pool*	\$65.00 per hour (4 hour min)	\$220.00

**Hourly rate for lifeguards will be in addition to rental rate. 2 lifeguard minimum required*

Non-Profit Groups** \$25 per use. (3 calendar uses at maximum 3 hours per use per year)
 \$65 per use. (each additional use per year)

****Non-Profit Rates are applicable to Foxboro Non-Profit Groups Only.**

Upon applying for this rate, you will need to provide proof of your 501C paperwork indicating a Foxboro address.

Please note, your signature below indicates that you have read and agree with the policies stated above.

Signature of Authorized Agent/Family Member or Individual: _____ Date: _____

Recreation Director/Coordinator: _____ Date: _____

TOWN OF FOXBOROUGH
Indemnification Agreement

For and in consideration of the use of the premises **CRRA RECREATION HALL, KITCHEN OR TOWN POOL** **Located at 68 MILL STREET**, Foxboro, MA, (the "Premises"), and other good and valuable consideration, the payment, receipt and sufficiency of which is hereby acknowledged,

Name: _____

Address: _____ Tel. No. _____

Organization: _____ Tel. No.: _____

Address: _____

(hereinafter the "Applicant") hereby agrees to indemnify and save harmless the Town of Foxborough, and all their past, present and future officers, officials, agents, servants, employees, attorneys and their respective predecessors, successors, assigns, heirs, next of kin, executors and administrators hereinafter collectively referenced as the (the "Town") against any and all injury, loss or damage and any and all claims for injury, loss or damage, of whatever nature caused by or resulting from, or claimed to have been caused by or to have resulted from any act, omission or negligence of the Applicant or anyone claiming under the Applicant (including, but without limitation officers, agents, servants, invitees, guests, students, volunteers, of the Applicant and employees and contractors of the Applicant), at or about the Premises.

This indemnity and hold harmless agreement shall include indemnity against all costs, expenses and liabilities incurred in connection with any such injury, loss or damage or any such claim, or a proceeding brought thereon or the defense thereof. If the Applicant or anyone claiming under the Applicant or the whole or any part of the property of the Applicant or anyone claiming under the Applicant shall be injured, lost or damaged by theft, fire or steam or in any other way or manner, no part of said injury, loss or damage is to be borne by the Town or its agents unless solely caused by the gross negligence or willful misconduct of the Town.

Applicant shall, at its own cost and expense, with counsel approved by the Town defend any and all suits and actions (just or unjust) which may be brought against the Town or in which the Town may be impleaded with others upon any such above-mentioned matter, claim or claims, unless such other suit or action is the direct result of Town's negligence. The Applicant agrees that it shall not file any claim, complaint, charge or lawsuit against the Town for any matter, claim or incident, known or unknown, which occurs or arises out of Applicant's use of the Premises.

APPLICANT

Date: _____

By: _____ (Applicant)

_____ (Title)

TOWN OF FOXBORO

Date: _____

By: _____
(Duly authorized signature)